

BOARD OF EDUCATION
Millburn C.C. School District 24

REGULAR MEETING
Aug. 20, 2007

BOARD MEMBERS PRESENT

Robert Buehler
Kenneth Dewitt
Thomas Heinrich
Therese Schmidt
Chris Stream

ADMINISTRATION PRESENT

James Menzer, Superintendent
Elizabeth Keefe, Special Ed. Director
Cheryl Kucera, Curriculum Director
Jason Lind, Principal

COMPTROLLER

Gary White

VISITORS

Cathy Millener
Bonnie Millener
Carol Keller
Amy Petitti
Kathy Zirkelbach

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

The Regular Meeting of the Board of Education of Millburn C.C. School District 24, Lake County, Illinois, held at Millburn Central School, was called to order at 7:02 p.m. by President Kenneth Dewitt.

Roll call was dispensed with because it had been taken prior to the start of the meeting with the following Board Members in attendance: Robert Buehler, Kenneth Dewitt, Thomas Heinrich, Therese Schmidt and Chris Stream. Stacy Freeman and Shawn Lahr were absent.

APPROVAL OF MINUTES -- A motion was made by Robert Buehler and seconded by Thomas Heinrich to approve the Minutes of the Regular Meeting of July 16, 2007. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

TREASURER'S REPORT -- Roger Manderscheid reported that the second large installment of property tax revenue is expected in September. State aid revenue has been delayed because the Illinois Legislature has not yet approved a new budget. About \$2.8 million is invested in Certificates of Deposit. A motion was made by Robert Buehler and seconded by Therese Schmidt to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Thomas Heinrich and Therese Schmidt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

JULY BILLS -- A motion was made by Therese Schmidt and seconded by Chris Stream to approve payment of the July bills. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Thomas Heinrich, Therese Schmidt and Chris Stream. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

It was noted that Roger Manderscheid and Gary White exited the meeting at 7:06 p.m.

EXPENDITURES

8/31/2007

EDUCATION

BILLS PAYABLE	\$371,112.78
PAYROLL	\$823,726.10
MICS	\$1,072.08
TOTAL	\$1,195,910.96

TRANSPORTATION

BILLS PAYABLE	\$23,545.78
PAYROLL	\$30,263.53
TOTAL	\$53,809.31

SITE & CONSTRUCTION

BILLS PAYABLE	\$2,681.25
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BUILDING

BILLS PAYABLE	\$55,956.40
PAYROLL	\$69,246.20
TOTAL	\$125,202.60

IMRF

BILLS PAYABLE	\$0.00
PAYROLL	\$35,384.32
TOTAL	\$35,384.32

BONDS&INTEREST

BILLS PAYABLE	\$0.00
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TORT

PAYROLL	\$4,321.40
BILLS PAYABLE	\$856.94
TOTAL	\$5,178.34

FUNDS TOTAL	\$1,418,166.78
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ACTIVITY FUNDS -- Jason Lind said the Activity Fund is being presented in its new format. July was a good month to start using the format because there were no deposits or receipts in the Activity Funds at either school. A motion was made by Chris Stream and seconded by Robert Buehler to approve the Activity Funds for Millburn Central and Millburn West. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Thomas Heinrich, Therese Schmidt, Chris Stream and Kenneth Dewitt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

PUBLIC COMMENT -- Kathy Zirkelbach addressed the Board concerning her son, Daniel, who attended Millburn Central School last year on a tuition basis. Before school started last year, Mrs. Zirkelbach completed an Impending Residency form, stating she and her husband had purchased property in the Millburn Central School boundaries and intended to build a home there. However, construction has not yet begun. She asked the Board to allow her son to enroll at Millburn Central for another year as an Impending Resident, while she pursues the construction of a home within the district boundaries.

The Board agreed to add a discussion item at the end of the New Business portion of the agenda regarding the district's policies on Impending Residents and Tuition Students.

NEW BUSINESS

RESIGNATIONS -- A motion was made by Therese Schmidt and seconded by Chris Stream to approve the resignations of: **Renee Hageli**, 0.4 full-time Social Worker; **Jennifer Falbo-Negron**, full-time Psychologist; **Tamara Allen**, full-time Learning Disabilities Teacher; and **Maureen Schapira**, full-time 6th Grade Teacher. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

APPLICATIONS FOR EMPLOYMENT -- A motion was made by Chris Stream and seconded by Robert Buehler to approve the employment of **Carol Keller** as a full-time Psychologist at Millburn Central at an annual salary of \$48,422. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Therese Schmidt, Chris Stream, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Chris Stream and seconded by Robert Buehler to approve the employment of **Jennifer Dussault** as a full-time Grade 6 Teacher at Millburn West at an annual salary of \$34,643. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Chris Stream, Kenneth Dewitt, Robert Buehler and Thomas Heinrich. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Chris Stream and seconded by Robert Buehler to approve the employment of **Saundra Lynn-Swanson** as a full-time Learning Disabilities Teacher at Millburn Central at an annual salary of \$44,384. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Thomas Heinrich and Therese Schmidt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Chris Stream and seconded by Robert Buehler to approve the employment of **Karen Ende**, **Christine Grolmes**, **Mariann Lerch**, **Jennifer Phillips**, **Cheri Plat** and **Dawn Swindle** as full-time Special Services Assistants, and **Linda Smith** as a 0.8 full-time Special Services Assistant, each at a rate of \$8.81 per hour. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Thomas Heinrich, Therese Schmidt and Chris Stream. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Chris Stream and seconded by Thomas Heinrich to approve the employment of **Jennifer Ryan** as full-time LRC Clerk at Millburn West at a rate of \$8.81 per hour. On a roll call vote, the following Board Members voted Aye: Robert Buehler, Thomas Heinrich, Therese Schmidt, Chris Stream and Kenneth Dewitt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Chris Stream and seconded by Thomas Heinrich to approve the employment of **Nancy Miklautsch** as full-time Flex Teacher at Millburn West at a rate of \$16.48 per hour. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Therese Schmidt, Chris Stream, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Therese Schmidt and seconded by Thomas Heinrich to approve the employment of **Jill Putman** and **Stephanie Hutchinson** as Substitute Special Services Assistants at a rate of \$8.81 per hour. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Chris Stream, Kenneth Dewitt, Robert Buehler and Thomas Heinrich. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Therese Schmidt and seconded by Chris Stream to approve the employment of **Bonnie White** and **Pamela Sherman** as 0.5 full-time Office Assistants at Millburn Central at a rate of \$8.81 per hour. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Thomas Heinrich and Therese Schmidt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

SUBSTITUTE TEACHER -- A motion was made by Therese Schmidt and seconded by Thomas Heinrich to approve Chris Baird as a Substitute Teacher. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

APPLICATION FOR EMPLOYMENT -- A motion was made by Robert Buehler and seconded by Chris Stream to approve the employment of **Amy Petitti** as 0.4 full-time Social Worker at Millburn West at an annual contract salary of \$18,400. On a roll call vote, the following Board Members voted Aye: Kenneth Dewitt, Robert Buehler, Thomas Heinrich, Therese Schmidt and Chris Stream. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

RESOURCE POSITIONS -- A motion was made by Therese Schmidt and seconded by Chris Stream to approve an increase in the Reading Resource Position by 0.1 FTE (position held by Susan Stone at Millburn West will now be at 0.7 FTE). On a roll call vote, the following Board Members voted Aye: Robert Buehler, Thomas Heinrich, Therese Schmidt, Chris Stream and Kenneth Dewitt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

A motion was made by Thomas Heinrich and seconded by Therese Schmidt to approve a 0.4 FTE Resource Teacher (position held by Kelly Chamernik) to be paid at a contract salary of \$19,626. On a roll call vote, the following Board Members voted Aye: Thomas Heinrich, Therese Schmidt, Chris Stream, Kenneth Dewitt and Robert Buehler. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

PHYSICAL THERAPIST -- A motion was made by Therese Schmidt and seconded by Robert Buehler to approve a contract with **Sherri Golebiowski** for Physical Therapist services. On a roll call vote, the following Board Members voted Aye: Therese Schmidt, Chris Stream, Kenneth Dewitt, Robert Buehler and Thomas Heinrich. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

PSYCHOLOGIST SERVICES -- A motion was made by Therese Schmidt and seconded by Chris Stream to approve a contract with **Frances Gray** for Psychologist services. On a roll call vote, the following Board Members voted Aye: Chris Stream, Kenneth Dewitt, Robert Buehler, Thomas Heinrich and Therese Schmidt. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

AMEND REAL ESTATE PURCHASE-- A motion was made by Robert Buehler and seconded by Therese Schmidt to amend the Real Estate Purchase Agreement between Martha Foss and the Board of Education of Millburn C. C. School District 24, dated July 3, 2007. The amendment changes the closing date to Sept. 17, 2007. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Stacy Freeman and Shawn Lahr. The motion passed.

DISCUSSION OF BOARD POLICY -- The Board reviewed the current policies regarding Tuition Students and Impending Residents, and how they apply to the request by Kathy Zirkelbach that her son, Daniel, be allowed to register at Millburn Central as an Impending Resident student for a second year. The current Impending Residency policy states that a student will attend on a year-to-year basis, but does not list a specific end date. There was general agreement that the same documentation presented for Impending Residency by the Zirkelbach's last year would allow Daniel to continue for another year. However, the Board expressed an intent to continue its review of the policies in the future, and include more detailed language concerning the length of time a student can be considered an Impending Resident.

ADMINISTRATIVE REPORTS

SUPERINTENDENT'S REPORT -- Dr. James Menzer reported that today was the first day for the entire staff for the new school year. A team-building activity conducted by the middle school Physical Education teachers was well received. Other activities included a workshop for Reading Specialists and discussion of a computer-based math program. Tomorrow, Aug. 21, the teaching staff will work from 10 a.m. to 6 p.m. The last two hours will be an open house for students and their parents to visit classrooms and meet the teachers. School starts for students with a half day on Aug. 22.

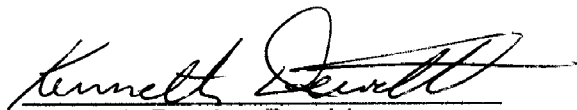
CURRICULUM DIRECTOR'S REPORT -- Dr. Cheryl Kucera said she addressed the teaching staff today regarding the curriculum and standardized testing. She also met with the new teachers for two days of in-service activities last week. Projects for the start of the year include a review of the School Improvement Plan and continued meetings with the Reading Committee.

TECHNOLOGY DIRECTOR'S REPORT -- Joanne Rathunde reported that she is concentrating on the implementation of Power School, the new software program for the district's data base. She also is investigating computer purchases that will keep the district's computer hardware up-to-date.

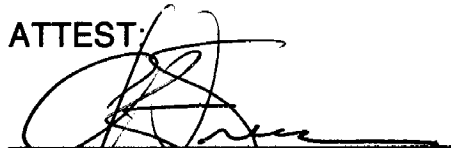
SPECIAL EDUCATION DIRECTOR'S REPORT -- Elizabeth Keefe reported that Learning Disabilities teachers and their assistants were given two days of training in a Reading intervention program. Also, it appears the state reimbursement for special education may be increasing this year.

PRINCIPALS' REPORT -- Jason Lind said the principals at both schools are ready for the start of school. He agreed that the team-building activity this morning was a positive start for the staff.

There being no further business, the Regular Board Meeting adjourned at 8:15 p.m.


Kenneth Dewitt, President
Board of Education
Millburn C.C. School District 24

ATTEST:


Chris Stream, Secretary
Board of Education
Millburn C.C. School District 24

9-17-07

Date